

MINUTES of the AMAZE ANNUAL GENERAL MEETING (AGM)
held at
Kathleen Syme Community Centre
At 5:30pm on Wednesday 21 November 2018

1. Opening and Welcome

The Chair (Judy Brewer) opened the meeting at 5:35pm, and acknowledged the traditional owners of the land on which the meeting was held, and their elders past and present.

2. Apologies

Apologies were received from patron Professor Margot Prior AO and board members Michel Mamet and Jason Coonan.

3. Adoption of minutes of the previous AGM held on 22 November 2017

MOTION: That the minutes of the 2017 AGM be received and adopted as a true and correct record of the meeting.

Motion proposed by Fiona Sharkie

Motion seconded by Janine Hoey

Motion carried on show of hands.

4. Chair's Report

The Chair, Judy Brewer, delivered the Chair's report, and explained how she had been made to feel welcome despite only taking on the role of Chair in April 2018, and thanked the Amaze management team led by Fiona Sharkie, Braedan Hogan, Tina Chronis and Jason Doherty. She also thanked her fellow Board members and observers that had given their time and talents generously to ensure Amaze fulfils its purpose.

Judy Brewer also thanked members for their support over the past year and noted that details of Amaze's year were set out in the Annual Review for 2017/18.

5. CEO's Report

Fiona Sharkie delivered the CEO's report. Fiona drew attention to the following highlights:

- that the release of the Community Attitudes Research and Experiences of Autistic People had received significant media exposure;
- Amaze had received funds from the Victorian government to develop a public education campaign;
- Amaze had been appointed to the NDIS Autism Advisory Group; and

- Amaze had hired three autistic staff in the last financial year.

Fiona thanked all the Amaze staff and in particular Shannon Eeles and Judy Brewer for their governance and support over the past 12 months.

6. Presentation of the Amaze 2017/18 Financial Statements

Janine Hoey, Treasurer, presented the Amaze 2017/18 Financial Statement and Treasurer's Report that were independently audited by Seward Dawson. Janine made the following key points:

- the 2016/17 Financial Year result was a deficit of \$89,000, which was a significant improvement on 2017/18; and
- that Amaze is budgeting a small surplus of \$76,000 for 2018/19.

Janine also thanked the hard work and staff under the guidance of Fiona, and acknowledged Tina Chronis and her team for their contributions to the improved processes and comprehensive analysis for the Finance and Audit Committee and the Board. Janine also thanked the Board, Board observers, Finance, Audit and Risk Committee and the Governance Committee members with whom she had worked with over the past three years.

7. Nomination of Auditor – Seward Dawson

MOTION: That the auditor, Seward Dawson, be re-appointed as auditors of Amaze for the 2018/19 Financial Year.

Motion proposed by Katherine Pye
Motion seconded by Nicole Rinehart

Motion carried on show of hands by majority vote.

8. Election of Directors

Judy Brewer reported that Janine Hoey had decided not to re-stand (and thank her for her contribution).

Judy also explained that there were three vacancies to be filled and that three nominations had been accepted that met the qualifications and skills required. They were:

- Warren Bebbington - Chair
- Peter Heard - Finance
- Check Tan - Advocacy

As such, each of those three nominations were elected unopposed. Judy congratulated each of the new Board members. Judy also noted that Jennifer Bell had been appointed to fill a casual vacancy on the Board following the resignation of director Vic Rajah in August 2018.

9. Advance Notice and Information provided of proposed changes to Amaze Governance Structure and Constitution in 2019

Judy Brewer explained that Amaze would be working on changes to its Constitution in 2019 to ensure that Amaze's governance model is appropriate for the times, with the plan to streamline the workload whereby the Board are in effect the members of the organisation. Judy explained that members would be updated on the changes in due course.

10. Close of Meeting

The Chair thanked the members of Amaze for their support of the organisation and declared the meeting closed.

MEETING CLOSED: 6:07pm

SIGNED AS A TRUE AND CORRECT RECORD:

Chair

Date